THE NOBEL PRIZE

GUIDELINES FOR EXTERNAL GUIDES BRINGING GROUPS TO THE NOBEL PRIZE MUSEUM

To ensure that your visit to the Nobel Prize Museum is as smooth and enjoyable as possible, for you, your guests, and other visitors, we have established the following guidelines. Please read them before your visit.

You are welcome to bring your group during the museum's opening hours. During peak season, the museum may reach full capacity. If the maximum number of visitors has been reached, entrance staff will kindly ask you to wait or return later.

As a guide, you are responsible for your group throughout the entire visit. For this purpose, and if needed, you may also bring a tour leader, who will also be admitted free of charge.

BEFORE THE VISIT

- The guide asks the group to wait outside and enters the museum alone.
- The guide must identify themselves with a guide ID at the entrance.
- The guide pays for the visit by credit card or submits a **paper voucher**.
- The voucher must include the following information:
    1. the name of the Nobel Prize Museum
    2. date of the visit
    3. company name
    4. company billing address
    5. company email address to which the invoice should be sent
    6. company registration/VAT number
    7. number of visitors, broken down by adults, students, seniors, and children
    8. voucher reference/group number
    9. the guide's name in capital letters
    10. on arrival, the guide/tour leader must verify the details and sign the voucher

- The guide collects the group.
- Entrance staff lets the group in through one of the gates.
- The guide enters last, ensuring that only members of the group are admitted.

DURING THE VISIT

The museum's own regular guided tours always start at quarter past the hour at the circular area behind the entrance. This space is primarily reserved for museum guides, both for regular tours and other pre-booked groups led by museum staff.

Exit and re-entry of individual members in the group during the visit is not permitted.

Please contribute to a positive experience for all visitors by showing consideration and flexibility, ensuring that different groups within the museum can coexist without disturbance.

AFTER THE VISIT

The guide is responsible for assembling the group and ensuring that all members depart the museum together.

CONTACT AND QUESTIONS

Please feel free to contact us if you have any questions
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